



## Volunteers Working Alone

Most management activities on the Green take place in organised groups. On occasions when a volunteer is working alone, to protect the safety of the volunteer and the applicability of the Trust's insurance, the following applies.

1. The volunteer must inform a Trustee or the Secretary of the day and approximate length of time they expect to be working, and the nature of the work.
2. Any likely risks must be assessed and noted.
3. The Trustee must have easy access to the volunteer's mobile phone number, and vice versa.
4. A first aid kit including a list of emergency service access points must accompany the worker.
5. The kit, and all tools, must be returned to the store or accounted for at the end of the work period.