

# Halesworth Millennium Green Trust

Registered charity no. 1079518



## Notes from Trustees' Meeting held at 7.00 p.m. on Monday 9<sup>th</sup> May 2016 at Brook House, Quay Street, Halesworth

### Present

**Trustees:** John Bainer, Don Foster, Sal Jenkinson, Nicky Rowbottom, Richard Woolnough

**Secretary:** Judith Woolnough     **Work Party Leader:** Paul Hyden

1. There were no **Apologies**

2. The **Notes** of the last meeting were agreed and signed as a correct record.

### 3. Finance Report

- £1742.24 from the New Reach Reserve Funds of £3609.50 (held by HTC until July 2015) has been spent and **Judith** will send a report to the Town Council.
- The income from Standing Orders is now £1258 per annum
- The balance in Ipswich Building Society is £29,847.38 some of which is held in reserve for maintenance, emergencies, the Track and New Reach.

### 4. Tool Storage

- Paul Hyden outlined the excellent report he had written after the Management Group had decided it was time to have all the tools stored on the Green to make access easier, especially as there were now more trained Leaders.
- The Trustees agreed with the proposal and said it was vital to get the new storage in place as soon as possible.
- They agreed that two 20' new one-trip shipping containers would be purchased - one to hold small tools, trimmers and a workbench and the other to hold all the mowers.
- The estimated cost of £5400 includes delivery to site and **Richard** would ask Mark Woolnough if he could move them onto the Green.
- **John** would get an insurance quote for the new facility.
- Paul and **Don** would send the Planning Application to Waveney District Council. This would have to be renewed every 5 years as it is classed as a 'temporary building'. **Richard** would check the land is not in the flood plain
- **Sal** and **Nicky** would make the front sheet for Paul's Proposal to send to possible Funders.
- **John** would look into possible Funders eg Awards for All, Central England Co-op
- **Judith** would inform Natural England of this further development on the Green.

Paul left the meeting at this point with very grateful thanks from all the Trustees for all the work he had done.

### 5. Other Projects for Funding

- The Gazebo had been purchased
- Trustees agreed with Mike Jackson's suggestion that a fingerpost should be installed at the Mells Crossing end of Track.
- Volunteers would be consulted regarding any more fingerposts that may be required (Trustees agreed in principle to have one in the Folly), also the question of a Banner and Volunteer Tabards.

## 6.Trustees

- Sal gave the Trustees notice that she would be standing down as Chair next spring but would be pleased to remain a Trustee.
- It was agreed that new Trustees were needed so **Don** and **Sal** would ask two suggested names if they would be interested.
- Three Trustees' 4-year term of office had expired, they were all willing to stand again –  
Richard Woolnough was proposed by Sal Jenkinson and seconded by Nicky Rowbottom  
Sal Jenkinson was proposed by Don Foster and seconded by John Bainer  
Nicky Rowbottom was proposed by John Bainer and seconded by Don Foster

## 7.Any other business

- Concern was expressed regarding the donations raised by Gerald Burns' canoe expedition along New Reach as mentioned in the June edition of Community News. If the donations were for the Green then Gift Aid could apply. There was no mention of the New Reach Group that had met in the past nor of the Millennium Green. **Richard** would contact Gerald for details.
- **Judith** to make a copy of all Millennium Green computer files to give to John for safekeeping.
- Walks and Talks had been arranged for Birds' Folly on 7<sup>th</sup> June led by Dale Peck, Folly and Angel meadows on 28<sup>th</sup> June led by Graham Peck, Waterways and meadows on 31<sup>st</sup> July led by Gerald Burns and Richard.
- Trustees agreed that the Volunteers' Outing should be re-classified as an Event and **Sal** would ask Mick Holmes and Sheila Beanland if they would organise a 'barbecue' on the Green in September
- The security lighting for Hammonds site on Blyth Industrial Estate is particularly intrusive and the Trustees agreed for **Sal** to compose a letter to Glen Hammond asking for a meeting to discuss the problem.
- **Nicky** would write a proposal for a sign for the Orchard
- Ken Derham had re-organised the First Aid Training evening with local Paramedic for 17<sup>th</sup> May. **Richard** would find out for how many and book Men's Shed if appropriate, otherwise the Angel Stables were suggested as a venue.
- Sal had arranged a photo shoot with Polly Grice of Beccles and Bungay Journal for 10 a.m. on Monday 16<sup>th</sup> May at the Noticeboard to promote the local firms/creators involved in the Signage Project. **Judith** would invite Volunteers and Friends of the Green to attend also Anne Fleming as Chair of the Town Council.

## 8.Date of next meeting

Monday 3<sup>rd</sup> October 2016 at Brook House.

The meeting ended at 9 pm with grateful thanks to Sue and John for their kind hospitality.