

# Halesworth Millennium Green Trust

Registered charity no. 1079518



**Notes from Trustees' Meeting**  
**held at 7.00 p.m. on Monday 5<sup>th</sup> October 2015**  
**at Brook House, Quay Street, Halesworth**

## Present

Trustees: John Bainer, Don Foster, Kelly Jacobs, Sal Jenkinson, Nicky Rowbottom,  
Richard Woolnough

Secretary: Judith Woolnough                      Item 4: Gerald Burns

1. There were no **Apologies**

2. The **Notes** from the last meeting were agreed and signed as a correct record.

## 3. Finance Report

A copy of the accounts for the last year was circulated showing a balance in the bank of £30921.41 which included money allocated to the New Reach Project (£2500.00) and Signage Project (£4000.00) also, as previously agreed, £10,000 for capital maintenance and £10000 for track maintenance. It was agreed to review the Financial Reserve Policy (current Policy attached).

Monthly Standing orders now amount to £99.

Matt Waters of Lovewell Blake Accountants had checked and agreed last year's accounts.

**Don** agreed to be the third signatory for Ipswich Building Society so Linda's name could be removed as she was no longer a Trustee.

John had received rough quote for insurance to cover tools - £92 a year for £5000 cover. At the moment the mowers and handtools are covered by the Woolnough's home policy for £19 a year for £10000 cover (a percentage of their contents). However this does not cover the ride-on mower in Henry's shed and the strimmer which is also kept there at the moment. **Richard** would talk to Henry and offer rent. It was suggested that a storage container be purchased for all the tools and located at the top of Arthur's Wood. **John** would talk to the insurance company regarding these two possibilities.

John had also received a quote for loss or inappropriate use of funds for £116 a year for £100,000 cover. After much discussion it was agreed not to pursue this.

## 4. New Reach Project

Gerald reported that it had been a busy year including 6 volunteers recently trained to use the newly purchased strimmer and this had tidied the banks in time for the Heritage Open Days in September. All parties involved with the New Reach are informed and consulted when work is being done ie. Environment Agency for water level/dam boards; Suffolk County Council for White Bridge (safety) and tow path surfaces as Rights of Way; Waveney District Council legal team have agreed ownership as Village Green (registered in February 1974), they have cleared fallen trees and have promised in the past to produce a Water Safety Audit (possibly removing the lifebelts) but nothing has been heard for some time. **Judith** will order a new copy of Our Common Land and Getting Greens Registered from the Open Spaces Society.

Gerald was congratulated for raising the profile of the New Reach, his collaboration with the Museum and the New Reach Trail leaflet. He was asked to write a short paper on the way forward – his dream!

MALT is a project being put forward for Heritage Lottery funding by The Cut and Halesworth Museum. Lowestoft College have been approached to build a wooden wherry which would be placed on the Green. This was discussed and all agreed it was an exciting project but needed more details. **Nicky and Richard** would respond to Simon (Cut) and Vic (Museum).

Gerald left the meeting.

## 5. Signage and Access Project

The **fingerposts** had been installed at White Bridge, Three Ways and Six Arches.

The **track** over Two Acres was in the process of being done by Mark Woolnough.

The **board** is nearly finished – Nicky and Sal are meeting a wood carver to finish the frame. Mustard Creative have given various Jpeg copies of the map which we can use and will add any future alterations e.g. Louise's Pond when required.

**Funding** – Kelly had details of the Co-operative Community Fund and has been asked that HMGT applies for the full £5000. Ideas for this included the Tool Shed and a Water Supply for Blyth meadow. It was agreed not to pursue this funding until there was a more detailed project proposal.

The proposal for a Roller Banner was agreed but not to include in this funding – **Nicky and Kelly** would liaise with a designer.

Having gained Awards for All funding the Trust had been asked to apply for The People's Project Big Lottery funding but it was decided not to pursue this avenue.

The new **Website** was progressing slowly but well with Dale, Nicky and Judith.

## 6. Southwold Railway Trust

A report of the impressive work recently carried out at the Engine Shed and ideas for 'future enhancement' had been received. **Sal and Richard** are meeting James Hewett (chair) on 29<sup>th</sup> October to discuss this.

## 7. Management Group

This is meeting on Friday and will discuss the site of Louise's Pond in Folly meadow, the Maze in Angel meadow and progress on Chestnut meadow.

## 8. Public Rights of Way on the Green

Two years ago Sal had sent Suffolk County Council a list of Public Rights of Way on the Green – *"Under section 31(6) of the Highways Act 1980 statements and declarations can be submitted to the County Council by landowners. The process enables landowners to formally acknowledge public rights of way across their land and, in doing so, create a presumption that they have no intention to dedicate any further public rights of way across that land."* However there is now a charge of £250 for this service and after much discussion it was agreed it was not necessary.

It was agreed that Rails' End should be dedicated, which the Trust could do, and **Sal** would contact the County Council regarding Bensley's Drift.

**Nicky** would send Ordnance Survey a copy of the Rural Land Register map in order that they could correct their map by adding the Cycle Track.

## 9. Improving Procedures

There had been an incident at the recent **Volunteers' Outing** and a certain amount of dissatisfaction. It was agreed that if an event is to be provided in future it cannot necessarily cover all needs or desires. A small committee could be formed to look into this, find out what volunteers would like - not necessarily an outing/event. It was to be remembered that all Trustees are volunteers too.

It would be useful for the Management Group to help sort future jobs for **Work Parties**. A discussion was needed regarding how far to go with ensuring there was a job for everyone at every work party. Richard suggested that someone else could organise a work party occasionally. **Sal** would check if the Facilities Checks were still being done.

**10. Any other business** It was agreed that some or all of White Bridge should be painted white.

**11. The next meeting** would be held at Brook House on Monday 25<sup>th</sup> January 2016.

The meeting ended with thanks to John and Sue for their hospitality.